

# FIDIC for PRACTITIONERS

## TRAINING COURSES

**Entitled**

***“Module 1: CONTRACT MANAGEMENT UNDER THE  
FIDIC CONDITIONS OF CONTRACT”***

**04<sup>th</sup> April – 05<sup>th</sup> April 2017**

**Radisson SAS Royal Hotel, Copenhagen  
Hammerichsgade 1,  
Copenhagen**

Tutor:

**Siobhan Fahey,**

BA BAI (Hons) CEng Dipl. Arb FCI Arb MIEI MICE RCons EI  
Accredited Mediator (CI Arb)

**Dr. Götz-Sebastian Hök,** Lawyer, Arbitrator, Adjudicator

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Visit web sites

[www.fidic.org/seminars](http://www.fidic.org/seminars)

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# **“Project and Contract Management under 1999 FIDIC Conditions of Contract (Construction/Design-Build)”**

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## **OVERVIEW**

The training course is designed to provide practical guidance to those who are involved in managing or administration of projects where use of FIDIC forms of contracts is required. The course covers management disciplines and procedures in the Pre-Contract phase of the project including the FIDIC Client Consultant Service Agreement and selection of the appropriate FIDIC form of contract. The course also covers the post Contract award phase including all contract management disciplines and claim management issues.

It is suitable for all the Parties involved with a new FIDIC Contract – the Employer, the Project Manager, the Contractor, the Engineer, and the DAB Members. By having a good understanding of the FIDIC risk allocation policy and the resulting responsibilities and rights of the Parties under a 1999 FIDIC Contracts, a more efficient management of the project may be achieved. The tutors of the course are a very experienced German engineer, experienced Irish engineer and a German lawyer, who have had extensive worldwide involvement with management of projects and related dispute resolution.

## **SEMINAR TUTOR:**

The tutor is provided by Nestor Bildungsinstitut GmbH in collaboration with FIDIC. Nestor specializes in training and management in particular in the consultancy to international construction and infrastructure industries. The Nestor tutors have provided over 100 training courses worldwide in the last 2 years on the use of FIDIC documents.

**Tutors:** Dipl.-Ing., Dipl.-Wirt-Ing. Axel-Volkmar Jaeger ( past Chairman FIDIC Contracts Committee and past member of the FIDIC Executive Committee), Dr. Götz-Sebastian Hök (Lawyer, Arbitrator and FIDIC listed Adjudicator) and Siobhan Fahey (Contracts Committee Member, Task Group Chair) and Junior Trainer Dipl.-Ing. Robert Werth.

## **COURSE MATERIALS**

All delegates will be provided the following materials, in English:

- FIDIC Conditions of Contract for Construction
- FIDIC Conditions of Contract for Plant and Design-Build
- FIDIC EPC Turnkey Projects
- Course notes, especially written for using “Construction Contracts”
- Set of powerpoint slides used during the seminar - to be used as a work book
- Work Exercises

## **WHO SHOULD ATTEND?**

The seminar provides the essential knowledge for professionals from Government Ministries, Departments and Agencies, Private Sector Employers, Consulting Engineers, Contractors, Sub-Contractors, Quantity Surveyors, Architects, Legal Advisers and all involved with the new generation of International Projects. It is particularly important where FIDIC management procedures shall be implemented.

# **PROGRAMME**

## Contract Management under the FIDIC Conditions of Contract

<p><b><u>Day 1: 9. a.m. – 5.00 p.m.</u></b></p> <p><b><u>8.30-9.00 Registration, Coffee/ Tea in Foyer</u></b></p> <p><b><u>Session 1</u></b></p> <p><i><b>FIDIC activities and policies:</b></i></p> <ul style="list-style-type: none"><li>• FIDIC</li><li>• Activities</li><li>• Policies</li></ul> <p><b><u>Session 2.</u></b></p> <p><i><b>Project Procurement and FIDIC Contracts</b></i></p> <ul style="list-style-type: none"><li>• Survey report</li><li>• Parties of the Project</li><li>• Designer &amp; Engineer's Contract</li><li>• FIDIC Conditions of Contract</li><li>• Selection of FIDIC Contract</li></ul> <p><b><u>12.00 – 1.00 Lunch at Café Royal</u></b></p> <p><b><u>Session 3</u></b></p> <p><i><b>Contract Documents:</b></i></p> <ul style="list-style-type: none"><li>• Red Book, Yellow Book</li><li>• Silver Book, Gold Book</li><li>• White Book</li></ul> <p><b><u>3.00 – 3.30 Coffee Break</u></b></p> <p><b><u>Session 4</u></b></p> <p><i><b>Understanding FIDIC terms of contract</b></i></p> <ul style="list-style-type: none"><li>• Definitions &amp; References</li><li>• English legal vocabulary and concepts</li></ul> <p><b><u>Session 5</u></b></p> <p><i><b>Design, Workmanship, main obligations</b></i></p> <ul style="list-style-type: none"><li>• The Employer, the Engineer, the Contractor</li><li>• Document Control</li></ul>	<p><b><u>Day 2: 9.00 a.m. – 5.00 p.m.</u></b></p> <p><b><u>8.30-9.00 Coffee/ Tea in Foyer</u></b></p> <p><b><u>Session 6</u></b></p> <p><i><b>Commencement, Time for Completion</b></i></p> <ul style="list-style-type: none"><li>• Commencement Date</li><li>• Programming</li><li>• Extension of Time &amp; Delay Damages</li></ul> <p><b><u>Session 7</u></b></p> <p><i><b>Tests, Taking-Over &amp; Performance Certificate</b></i></p> <ul style="list-style-type: none"><li>• Testing procedures</li><li>• Taking Over</li><li>• Defects Notification Period</li><li>• Performance Certificate</li></ul> <p><b><u>12.00 – 1.00 Lunch</u></b></p> <p><b><u>Session 8</u></b></p> <p><i><b>Managing Change</b></i></p> <ul style="list-style-type: none"><li>• Risk Allocation</li><li>• Variations</li><li>• Claims</li></ul> <p><b><u>3.00 – 3.30 Coffee Break</u></b></p> <p><b><u>Session 9</u></b></p> <p><i><b>Evaluation &amp; Payments</b></i></p> <ul style="list-style-type: none"><li>• Measurement &amp; Valuation</li><li>• Taking Over &amp; Performance Certificate</li><li>• Final Payment Certificate</li></ul> <p><b><u>Session 10</u></b></p> <p><i><b>Disputes &amp; Dispute Resolution Practice</b></i></p> <ul style="list-style-type: none"><li>• Disputes</li><li>• Dispute Adjudication</li><li>• Arbitration</li></ul>
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**Throughout the seminar there will be opportunities for questions  
(Seminar Fees include: Lunch, refreshment and course materials)**

Please complete the attached registration form.

## REGISTRATION FORM

### **Two day training course entitled:**

**“CONTRACT MANAGEMENT under the FIDIC  
CONDITIONS OF CONTRACT”**

- 04<sup>th</sup> & 05<sup>th</sup> April, 2017,**  
Radisson SAS Royal Hotel, Copenhagen,  
Hammerichsgade 1

**Please complete in BLOCK/ CAPITALS ONLY  
Participant & Company details:**

First  
Name.....

Family  
Name.....

Job  
Title.....

Organization  
Name.....

Organization  
Address.....

Telephone:.....EXT.....

Organisation Email: .....

Participant (s)  
Email:.....

**I confirm payment of € 1,500\* per delegate**

**For 2 or more delegates from the same  
organization - € 1,300\* per delegate.**

\*plus VAT if any

EU resident:    yes:     no:   
if yes: VAT ID number .....

Our services are subject to Value-added-Tax-regulations in Germany and the EU. According to legal requirements the following regulations apply:

a) Entrepreneurs/ Companys headquartered within the EU (VAT-ID is strictly required!)<sup>1)</sup> will get an ‘reverse-charge’ invoice.

b) Entrepreneurs/ Companys headquartered outside the EU<sup>1)</sup> will get an invoice without VAT

c) Entrepreneurs/ Companys headquartered in Germany will be invoiced plus 19 % VAT

d) All other participants will be charged the local VAT (VAT of the venue).

<sup>1)</sup> If the entrepreneurial capacity is not proven in case of b), no VAT-ID is stated or the VAT ID is not valid in case of a), the local VAT of the venue (see d)) has to be invoiced and paid additionally!

With your signature you accept these regulations as mandatory.

### **Payments by:**

Certified Cheque or Bank Transfer *payable to:*

**Nestor Bildungsinstitut GmbH**  
Alt Blankenburg 1a  
D - 13129 Berlin  
**Berliner Volksbank eG**  
Account No. 8301874015  
BIC (Swift Address): BEVODEBB  
IBAN: DE61 1009 0000 8301 8740 15

**Wire Transfers/ Deposits attract bank charges which are for your account.**

**Note: You will be invoiced for these charges should they be charged to Nestor’s account.**

### Terms and Conditions

#### PAYMENT RECEIPTS:

All registered delegates will receive an acknowledgement of registration, together with confirmation of payment 5 days before the course.

#### CANCELLATIONS:

**Cancellations by delegates must be made in writing and received two weeks before the seminar. It is regretted that no refunds will be made or invoices cancelled after this date and the full registration fee will be payable. Substitutions may be made at any time.**

**NOTE: Should registration be conducted outside of cancellation period, registrant will be subject to established cancellation policy.**

#### CANCELLATION BY THE ORGANIZERS:

We reserve the right to cancel the event if it is under subscribed or for any reason. In the event of cancellation we will endeavor to give delegates two weeks notice and the fee will be refunded in full.

#### AUTHORIZATION

**I have read and accept the above Terms and Conditions**

Name: .....

Job Title:.....

Signature:.....

✓ Please note that the registration process is only **complete** when acknowledgement of receipt of registration form and proof of payment is received from the Nestor via fax, email at least five days before the course.

✓ Questions or queries should be directed to Ms. Jacobi at Tel: ++49 30/ 3000-7600

✓ Fax: ++49 30 3000 760 33 or  
Email:info@fidic-for-practitioners.com

✓ **All Registration forms to be submitted on or before: March 20<sup>nd</sup> 2017.**